



APPLICATION FOR EMPLOYMENT

We are an Equal Opportunity Employer and fully subscribe to the principles of Equal Employment Opportunity. Applicants and/or employees are considered for hire, promotion and job status, without regard to race, color, religion, creed, sex, marital status, national origin, age, physical or mental disability or any other characteristic.

PERSONAL INFORMATION

Name: _____ Social Security: _____
(First) (MI) (Last)

Address: _____ How long at this address: _____

City: _____ State: _____ Zip: _____ Phone: _____

E-mail Address: _____

POSITION INFORMATION AND AVAILABILITY

Position Applied For: _____

Date Available: _____

Work Hours Available: Monday Tuesday Wednesday Thursday Friday Saturday Sunday

From: _____

To: _____

How were you referred: _____

EDUCATION (Listing from Present to Past)

<u>School / Institution</u>	<u>Major Area of Study</u>	<u>Degree or Number of Years</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

GENERAL (Please read carefully and answer all questions.)

	Are you at least sixteen (16) years of age?	☐ Yes ☐ No
	Are you able to communicate verbally and in writing in understandable English?	☐ Yes ☐ No
	Are you willing to meet minimum grooming standard and comply with the dress code?	☐ Yes ☐ No
	Are you willing to interact with people pleasantly?	☐ Yes ☐ No
	Are you willing to be at work and on time for scheduled hours?	☐ Yes ☐ No
	Are you able and willing to work flexible hours based on personnel requirements?	☐ Yes ☐ No
	Are you able and willing to accept constructive performance criticism with dignity?	☐ Yes ☐ No
	Are you giving notice to your present employer?	☐ Yes ☐ No
Have you been discharged from prior employment for tardiness, absenteeism, theft, discourtesy toward customers and co-workers or any reason other than general layoff?		☐ Yes ☐ No
Have you ever been convicted of a felony?		☐ Yes ☐ No
Are you legally eligible to work in the United States?		☐ Yes ☐ No

EMPLOYMENT HISTORY (Please print; listing most recent employer first.)

Current: _____		Telephone: _____	
Address: _____			
Position: _____		Supervisor: _____	
From: _____	To: _____	Starting Rate of Pay: _____	Ending Rate of Pay: _____
Reason for leaving: _____			
Previous: _____		Telephone: _____	
Address: _____			
Position: _____		Supervisor: _____	
From: _____	To: _____	Starting Rate of Pay: _____	Ending Rate of Pay: _____
Reason for leaving: _____			
Previous: _____		Telephone: _____	
Address: _____			
Position: _____		Supervisor: _____	
From: _____	To: _____	Starting Rate of Pay: _____	Ending Rate of Pay: _____
Reason for leaving: _____			
Previous: _____		Telephone: _____	
Address: _____			
Position: _____		Supervisor: _____	
From: _____	To: _____	Starting Rate of Pay: _____	Ending Rate of Pay: _____
Reason for leaving: _____			

PERSONAL REFERENCES

Name	Relationship	Telephone	Years Known
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

OTHER INFORMATION

Have you been a customer of our business? ☐ Yes ☐ No

Have you ever been an employee of The Grove Club or any of their affiliates? ☐ Yes ☐ No

If so: When? _____ Where? _____ Position? _____

Are any of your relatives an employee of The Grove Club or any of their affiliates? ☐ Yes ☐ No

If so: Who? _____ Where? _____ Relation? _____

Who? _____ Where? _____ Relation? _____

ACKNOWLEDGEMENT (Please read carefully before signing.)

I hereby certify that the information contained in this application form and in any attachments listed below (hereafter made a part of this application) is true and correct to the best of my knowledge and agree to have any of the statements checked by the organization unless I have indicated to the contrary. I hereby authorize the company to perform appropriate background checks, which may include contacting past employers and supplied references as well as commercial agencies specializing in background checks. I authorize the references listed above to provide the company any and all information concerning my previous employment and any pertinent information that they may have. Further, I release all parties and persons from any and all liability for any damages that may result from furnishing such information to the company as well as from the use or disclosure of such information by the organization or any of its agents, employees, or representatives. I understand that any misrepresentation, falsification, or material omission of information on this application may result in my failure to receive an offer or, if I am hired, in my dismissal from employment. I acknowledge that if I am employed by the company, my employment will be at will, and may be terminated with or without cause at any time by me or the company.

List attachments:

Applicant's Signature: _____ Date: _____

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There is no handwriting or other markings on the paper.